

SENECA COUNTY, OHIO REGIONAL PLANNING COMMISSION

\*\*\*\*\* **REGULAR BOARD MEETING** \*\*\*\*\*

Wednesday, October 1, 2025, at 5:00 PM

RTA Building

Basement Conference Room

109 S Washington St Tiffin, OH 44883

**\*\*Agenda Subject to Change\*\***

**MEETING TO BE RECORDED FOR PURPOSES OF MINUTES**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**MINUTES** – I'll accept a motion to approve the minutes from the August 6, 2025 Board Meeting.

**FINANCIAL REPORT**

- **2025 Budget Review**
  - Revenue as of 9/15/25: \$ 96,719.77
  - Expenses as of 9/15/25: \$ 60,152.39
  - Statement of Cash Position Fund 3057 General Fund: \$ 203,753.15  
(\$22,186.35 Encumbered Year to date)
  - Statement of Cash Position Fund 3060 Budget Stabilization: \$10,000.00

**ADMINISTRATOR'S REPORT**

- Updating Regional Planning tab on Auditor's website to include:
  - Board Member Roster
  - Meeting Dates
  - Committees/members
  - By Laws
  - Zoning
- Records Retention Schedule – *request sent to Ohio Historical Society to review draft – Resolution to consider if approval from Ohio Historical Society*
- Adams Township Zoning Resolution *contacted zoning inspector awaiting final copy*
- Active lot splits (iWorq): Open 2024 -1/2025- 5 Completed 2024-1/2025 21

**EXECUTIVE COMMITTEE REPORT**

**STANDING OR AD-HOC COMMITTEE REPORTS**

- |                                |                 |
|--------------------------------|-----------------|
| ▪ Technical Advisory Committee | Jason Painter   |
| ▪ Bylaws                       | Barbara Dibble  |
| ▪ Subdivision/Land Use/Zoning  | Julie Adkins    |
| ▪ Highways and Transportation  | Brent Busdeker  |
| ▪ Public Safety                | Sheriff Stevens |
| ▪ Parks and Recreation         | Sarah Betts     |

**OLD BUSINESS**

- Subdivision Regulations *committee signed off Prosecutor had a few edits awaiting Prosecutor approval – Resolution to be considered depending on approval from Prosecutor's Office*
- Zoning Maps - Eden Township received a map -working on to be done in October.

**PUBLIC COMMENT:** Please state your name for the record

**FUTURE MEETING DATES TO BE HELD AT 5:00 P.M. IN THE RTA BUILDING, BASEMENT CONFERENCE ROOM – FIRST WEDNESDAY OF EVEN MONTHS UNLESS OTHERWISE INDICATED:**

- December 3, 2025
- February 4, 2026, annual meeting to be held in the Basement Conference Room of the RTA Building
- April 1, 2026

**ADJOURN**